

67th National 4-H Dairy Conference

October 1 – 4, 2023



**Madison Marriot West
1313 John Q Hammons Drive
Middleton, WI 53562**

**Delegate and Adult Advisor
Registration Materials
& Handbook**

Plan to arrive no later than 4:00 p.m.

Tentative Schedule (All times listed are U.S. Central Time Zone)

SUNDAY, October 1

| | |
|------------------|------------------------------------|
| 3:00 - 4:00 p.m. | Registration and Delegation Photos |
| 3:30 - 4:30 p.m. | Guest Room Check-In |
| 4:30 - 5:30 p.m. | Welcome & Opening Assembly |
| 5:30 p.m. | Leadership Team Orientation |
| 6:00 p.m. | Pin Exchange |
| 6:15 p.m. | Dinner |
| 6:45 p.m. | Leadership Team Briefing |
| 7:00 - 8:15 p.m. | Speakers |
| 8:15- 9:30 p.m. | Recreation |
| 8:15 p.m. | Adult Advisor Orientation |
| 10:00 p.m. | State/Province meetings |
| 10:30 p.m. | Lights Out |

MONDAY, October 2

| | |
|-----------------|---|
| 6:30 a.m. | Breakfast at Hotel |
| 7:30 a.m. | Assemble in Salon D & E |
| 7:45 a.m. | Busses depart for Dekorra |
| 8:30 a.m. | ABS Global tour |
| 10:00 a.m. | Busses depart from ABS |
| 11:00 a.m. | Lunch, Fort Atkinson Congregational Church |
| 12:10-4:00 p.m. | Tours in Fort Atkinson: Hoard's Dairyman Registered Guernsey Farm, Hoard's Dairyman Publishing, National Dairy Shrine Museum, and Jones Dairy |
| 4:00 p.m. | Busses depart Fort Atkinson |
| 5:30 p.m. | Free time |
| 7:00 p.m. | Dinner |
| 8:00-9:30 p.m. | Recreation |
| 8:30 p.m. | Adult Advisor Meeting |
| 9:00 p.m. | Optional workshop for adults |
| 10:00 p.m. | State/Province Meetings |
| 11:00 p.m. | Lights Out |

TUESDAY, OCTOBER 3

| | |
|-------------------|---|
| 6:30 a.m. | Breakfast at Hotel |
| 7:30 a.m. | Assemble in Salon D & E |
| 7:45 - 8:45 a.m. | Speaker |
| 8:45 - 9:15 a.m. | Break |
| 9:15 - 10:45 a.m. | Science Fun with Dairy Foods-Dr. Bob Horton |
| 11:00 a.m. | Load busses and depart for Crave Brothers Farm |
| 11:45 - 12:10 | Group Photo |
| 12:10 -1:00 p.m. | Lunch at Crave Brother's Farm |
| 1:15 - 4:00 p.m. | Dairy Skill-a-thon/Educational Workshops |
| 4:15 - 6:00 p.m. | Farm tour with Crave Family |
| 6:00 p.m. | Wisconsin Tailgate Dinner and Sponsor Career Fair |
| 7:15 p.m. | Assembly and Speakers |
| 8:00 - 9:00 p.m. | Barn Dance |
| 9:10 p.m. | Busses depart for Hotel |

10:00 p.m. Adult Advisor Meeting
10:30 p.m. State/Province Meetings
11:00 p.m. Lights Out

WEDNESDAY, OCTOBER 4

7:30 a.m. Breakfast at Hotel
8:45 a.m. Assemble in Salon D & E
9:00 - 10:00 a.m. Thank Moo's
10:15 a.m. Load busses for World Dairy Expo
10:30 -5:00 p.m. World Dairy Expo, Lunch on your own
3:30 - 5:30 p.m. Meet where busses dropped off at arrival for return to Madison
Marriot West Hotel; leave at 3:30 p.m., 4:00 p.m., 4:30 p.m., 5:00 p.m.
and 5:30p.m.
7:00 p.m. Dinner
Capnote Speaker
Week in Review
9:00 p.m. Adult Advisor Meeting
9:30-11:45 p.m. Farewell gathering/snacks/hangout
12:00 a.m. Lights Out

THURSDAY, OCTOBER 5

6:30-8:30 a.m. Hotel Breakfast
11:00 a.m. Check-out

Deadlines

July 12: Registration opens (Open July 12-September 11) – online at <https://national4hdairyconference.org/>

September 11: Registration deadline for both delegates and chaperones.

September 11: Only same-gender substitutions allowed after this date.

September 11: Payment due. State or province contact person submits check payable to Conference Management (Memo 4-H Dairy Conf) or pays via credit card for registration fees. Payments via check should be mailed to Wisconsin Union - Conference Management, 800 Langdon Street, Madison, WI 53706.

September 11: Deadline for Expectation Statements for Adults, Youth Expectation of Conduct Forms and UNIVERSITY/National 4-H Dairy Conference UNIFORM STATEMENT OF RESPONSIBILITY, RELEASE, AND AUTHORIZATION TO PARTICIPATE IN A FIELD TRIP must be uploaded at the time of registration.

September 11: All cancellations must be made in writing to conferences@union.wisc.edu by Monday, September 11, 2023. in order to receive a partial refund. A \$75 processing and handling fee will be assessed to any cancellation made by the deadline. Cancellations after Monday, September 11, 2023, will not receive a refund. WU Conference Management may require up to 10 business days to process and issue a refund.

September 19: Chaperone Orientation Teleconferences at 2:00 p.m. ET, 1:00 p.m. CT, 12:00 p.m. MT, 11:00 a.m. PT

Topic: NDC Chaperone Orientation

Time: Sep 19, 2023 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://cornell.zoom.us/j/91057085209?pwd=N2RYYmFpUXdKK1F5UE5jZFdDb1pUdz09>

Meeting ID: 910 5708 5209

Passcode: 880225

September 21: Chaperone Orientation Teleconferences at 7:00 p.m. ET, 6:00 p.m. CT, 5:00 p.m. MT, 4:00 p.m. PT

Topic: NDC Chaperone Orientation

Time: Sep 21, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://cornell.zoom.us/j/99143156129?pwd=WEZYdW5YbGxmRHdsNHhNWUkyZmNXUT09>

Meeting ID: 991 4315 6129

Passcode: 943247

October 1 – 4, 2023: National 4-H Dairy Conference

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What is National 4-H Dairy Conference?

Background and History of the National 4-H Dairy Conference

The first 4-H Dairy Conference materialized after Guy C. Noble proposed to the International Dairy Show Committee in 1954 that a program should be specifically designed for 4-H youth involved in dairy achievement projects. Several state 4-H leaders and other Extension staff members, and an American Guernsey Cattle Club Secretary developed the first agenda in 1955. Eighty-five 4-H members and their leaders representing Illinois, Indiana, Iowa, Massachusetts, Michigan, Missouri, New York, Ohio, and Wisconsin gathered for the first conference at Chicago's historic Conrad Hilton Hotel.

The educational strength of the program was apparent from the very beginning. High standards were set at that first meeting that have been maintained in the years to follow. Respected authorities representing all areas of the dairy industry were present as speakers and for informal question-answer sessions. Tours of dairy processing plants, the Chicago Stockyards, numerous exhibits and the International Dairy Show broadened delegates' knowledge. The early days even featured a Dairy Show Parade down the Windy City's famous State Street.

After 15 years in Chicago, the 16th Annual 4-H Dairy Conference opened in Madison, Wisconsin in October 1970 in conjunction with the World Dairy Expo. Madison, famous for its four lakes, scenic beauty, long-standing tradition as the state capitol, and excellent University of Wisconsin College of Ag and Life Sciences, has become the official meeting place for the National 4-H Dairy Conference.

Since its beginning in 1955, approximately 11,800 young people have attended the National 4-H Dairy Conference. This year the tradition continues as 4-H youth from 30 states and provinces meet for educational tours and seminars as well as networking opportunities with national leaders in the dairy industry and with youth from around the U.S.A. and Canada that share similar interests.



Purpose of the National 4-H Dairy Conference is to:

- provide a means by which various individuals and groups interested in the dairy industry and youth can cooperate to achieve educational objectives based on the developmental needs of youth;
- promote and sponsor an educational program which will provide a better understanding of the operations involved in the production, processing, marketing and use of dairy products, as well as related areas; and
- provide a broader understanding of careers available in dairy production, processing, marketing and other selected areas.

Educational Objectives are to help selected 4-H youth:

- increase their understanding of the dairy industry;
- learn about additional vocational and professional opportunities in the dairy industry;
- practice good citizenship, group participation and leadership responsibilities; and
- develop additional individual initiative and competence in areas of special interest and aptitude in the dairy field and related areas.



National 4-H Dairy Conference offers an excellent opportunity to interact with leaders in the dairy industry, UW-Madison dairy science professors, dairy specialists from around the country, 4-H volunteer dairy leaders, corporate representatives and new friends with similar interests from across the U.S. and Canada.

Comments from Past Delegates

- *Having been a part of 4-H my whole life, I love to get to come to a place where people actually understand my language.*
- *Loved the biotechnology, marketing and advocacy seminars.*
- *Dr. Bob Horton and the speakers were beyond amazing!!*
- *I found a new interest for my future.*
- *Tours helped me gain understanding of dairy production and issues.*
- *My knowledge of leadership and all the dairy careers was just expanded.*
- *I really, really enjoyed visiting the large and small scale dairies.*
- *Thank you for the opportunity to be a part of this huge family. I met new friends that I will have forever.*

Who can attend?

Youth delegates should be selected from outstanding 4-H Dairy Program members who:

- have participated at least three years in the 4-H Dairy Program, including the current year;
- are at least 15 but not more than 18 years of age before January 1 of the conference year;
- have outstanding records of 4-H Dairy accomplishments;
- have abilities and talents that will enable them to make a real contribution to the conference;
- have an interest in the production, marketing, processing and use of dairy products;
- are capable of bringing the inspiration and information back to their state and passing it on to others through talks, reports, news stories, etc.;
- have not attended the National 4-H Dairy Conference more than one year;
- are **not exhibiting** dairy animals at this year's World Dairy Expo; and
- Preferably are **not participating** in this year's National 4-H Dairy Cattle Judging Contest.

Delegate Responsibilities

Youth selected to participate must be willing to:

- participate fully in all activities of the program;
- meet each day with their delegation; and
- abide by Youth Expectation Statement.



Adult Advisors attending must:

- be at least 21 years old at the time of the Conference;
- be selected and approved by a state/province dairy leader; and
- abide by the expectations set forth in the National 4-H Dairy Conference Adult Expectation form.

Adult Advisor Support & Responsibilities

Adult Leaders and Adult Advisors selected to participate must be willing to:

- participate fully in all activities of the program;
- ensure their delegates participate fully in the program and attend all scheduled events;
- guide their delegation through the day's scheduled events;
- meet each day with their delegation;
- help their delegation discuss the programs they attend; and
- supervise and discipline any delegates as needed.

Adult and Youth Delegates must complete the “Registration and Lodging Reservation Form” and return it to their state or province contact person. It is the responsibility of the state or province contact person to electronically register the delegation **by September 11**. All registration will need to be submitted electronically through our online portal. No rooms can be held later than September 11 due to hotel reservation restrictions. As a consequence, **no registrations can be accepted after September 11.**

Your signed Expectation (Youth and Adults) and Field trip waiver is required at the time of online registration. Sorry, no faxed or mailed copies can be accepted.

States/Provinces are responsible for collecting health forms for their own delegates and assume responsibility for their delegates’ health care. No health care services are provided by the Center for Dairy Research or the conference. Each State/Province may use their own health form.

Registration and Lodging Fee

The registration fee of \$650 for each youth and adult delegate covers the costs of conducting the conference, lodging for Sunday, Monday, Tuesday and Wednesday nights at the Madison Marriot West, bus transportation, recreation, and most meals. Participants should contact their state or province coordinator regarding payment arrangements.

Cancellation Policy

All cancellations must be made in writing to conferences@union.wisc.edu by Monday, September 11, 2023. in order to receive a partial refund. A \$75 processing and handling fee will be assessed to any cancellation made by the deadline. Cancellations after Monday, September 11, 2023, will not receive a refund. WU Conference Management may require up to 10 business days to process and issue a refund.

Special Needs Arrangements

If any youth or adult in your delegation has special needs, please contact the Conference Management by September 19th for any special transportation or other needs. Reach out to conferences@union.wisc.edu or call (608) 263-8301. Accommodations will be made to the best of our abilities.

General Information

Lodging Information

All delegates, youth and adult, are required to stay at the conference lodging facilities. The lodging facility is the **Madison Marriot West, 1313 John Q Hammons Drive, Middleton, WI 53563**, tel (608) 831-2000. Lodging reservations are made by submitting the “Registration and Lodging Reservation Form” to your state or province contact person who will register the entire state or provincial delegation electronically by September 11. Dairy judging teams may NOT stay at the Madison Marriot West due to space limitations.

Each room will have two queen beds and house two to four delegates of the same gender. We will do our best to keep delegates from the same state together. Youth from small delegations may be housed with delegates from other states. If you have an odd number of delegates, they may also be housed with delegates from other states. Delegation adult chaperones will share the two double bed rooms with another adult chaperone. Adult chaperones will be housed in close proximity to their delegates when possible. If someone has special needs, please let us know and we will do our best to accommodate them. Plan to arrive no later than 4:00 p.m. on Sunday. Check out by 11:00 a.m. on day of departure. If your State or Province has additional lodging rules, you must notify conferences@union.wisc.edu by September 11 as registration numbers may be limited due to lodging restrictions.

Parking

Madison Marriot West will have free parking for Conference registrants.

Room Check-in upon Arrival and On-site Registration

After room check-in, delegations should come to the conference registration room, Salon C at Madison Marriot West on Sunday to register, collect conference materials, and have State/Province photos taken.

Getting Acquainted Opportunities

Many delegations arrive on Saturday in order to have time to tour area farms and become familiar with the conference setting. Groups often connect and have the opportunity to become acquainted with other delegations.

Representing Your Local 4-H Program

During the Conference you may be asked many questions about 4-H, in interviews or in conversation with sponsors and guests at meal functions. Therefore, you should have at your fingertips such information as:

- the 4-H Pledge;
- 4-H enrollment in your county/state/province;
- who conducts the 4-H program nationally and locally;
- how you earned your trip; and
- the name(s) of your sponsor(s).

Reporting Back

Take notes during Conference so you can report to clubs or civic groups and prepare news articles. Those at home will want to share your National 4-H Dairy Conference experience. Seek ways to use the benefits of your experience to aid fellow club members and your community. Your delegation may also use free time and the evening delegation meetings to discuss what they are learning and how it can be shared back home.

Local Sponsors

Don't forget to write a letter of appreciation to your own sponsor when you return home. Your trip didn't "just happen"; someone was interested enough in 4-H to make the funds available. That "someone" is your sponsor. Don't forget to express your appreciation to your local Extension personnel and volunteer leaders as well.

Corporate Sponsors

Corporate sponsors provide funds to help defray conference costs for delegates. They include: ABS Global; Agropur; American Dairy Science Association; AMPI; Cargill, Inc.; Chobani; CHS Inc; CRI Genex; Compeer; CP Feeds; Crave Brothers Farm, Crave Brothers Farmstead Cheese, LLC; Culvers; Dairy Farmers of America - OHIO; Datamars; DeLaval; Farm First Co-op; Foremost Farms; Hoard's Dairyman; IBA; John Deere Co.; IPS, International Protein Sires; Land O'Lakes; Milk Specialties; MN Corn Growers; Mycogen Seeds/Dow; National Dairy Shrine; PDCA; Select Sires, Inc.; SEMEX; SMS; Stan Erwine, DMI; ST Genetics; Star Blends; Udder Tech, Inc.; Vita Plus; WinField United; Wisconsin Milk Marketing Board; Professional Dairy Producers Foundation and World Dairy Expo.

State/Province Photos

Individual state/province photos will be taken while you are at Conference. After the conference, you will receive a link to download the pictures. You may wish to provide a copy to your local newspaper or state/province dairy leader to include with their press release for publication.



Meals

Most meals will be at the Madison Marriot West Salon room D & E. Sponsors will be present at most meals and will have an opportunity to interact with delegates and Adult Advisors. A few meals will be served off-site while on tour. Generous portions and a variety of foods are offered at every meal.

Special Diets

Vegetarians will find a vegetarian entrée and several options offered at most meals. Please list any and all dietary needs in the registration portal by September 11. Accommodations will be made to the best of our abilities.



Behavior at Sponsored Meals and Events

As a guest of various donors, you will be served several large meals. It is impolite not to eat when you are someone's guest at a meal. If you are not hungry, at least eat some of the basics such as soup, fruits or vegetables. As a guest of various donors, you will be expected to attend all seminars and meals. It is impolite not to attend a function or a meal because you want to do something else.

Room and Cell Phones

Telephones are available in each guest room; however, room telephones will be turned off between midnight - 6:00 a.m. during quiet time. You will still be able to call the front desk in case of emergency. You may bring your cell phone but please respect all speakers and turn off your cell phone during all scheduled activities.

Check-out Policy

Check out time at Madison Marriot West is at 11:00 a.m. Ask at the front desk about luggage storage if you must leave later.

Weather

Wisconsin's weather is highly variable in early autumn. First frost usually occurs between September 15 and October 1. (Peak season for fall colors around Madison is approximately October 7-15.) Expect evening temperatures of 30°-60° F (-1° to 16° C) and daytime temperatures of 50°-70° F (10° to 21° C). Rain is possible but snow is unlikely. A light jacket will be necessary and layered clothing is recommended.



Scheduled tours

A visit to the World Dairy Expo is included in the conference schedule from 10:30 a.m. to 5 p.m. on Wednesday. If you prefer to spend more time at the Expo, you may wish to extend your visit in Madison. Several farm tours are also scheduled during the Conference. For bio-security reasons, plastic boots will be supplied for you to wear while at those farms.

Transportation during Conference

Transportation to off-site locations will be provided via school or coach bus. Vans may also be available for transportation between sites, when available or needed. For special needs, please contact Conference Services in advance of the Conference to make arrangements.

Free time options

Tours or special arrangements for your delegation may be possible if arranged beforehand. Your delegation may have some extra time prior to and after the closing of National 4-H Dairy Conference to schedule a group activity at one of the following interesting sites:

- Allen Centennial Gardens, Babcock & Linden Dr. (Horticulture Dept.)
- Babcock Ice Cream (made & sold on campus), 1605 Linden Dr. Also at the Wisconsin Memorial Union.
- Chazen Museum of Art, 800 University Ave.
- Kohl Center (UW Badgers' sports arena), 601 W. Dayton St.
- Memorial Union Terrace, Langdon & Park St.
- Monona Terrace Convention Ctr. (Frank Lloyd Wright design)
- Shopping on State Street
- State Historical Society Museum, 30 N. Carroll St.
- UW Arboretum, 1207 Seminole Hwy.
- UW Botany Dept. greenhouse, Birge Center, left side of Bascom Hill between Langdon St. & University St. on Park St.
- UW Geology Paleontology Museum, 1215 W Dayton St.
- UW-Madison campus (see visitbucky.wisc.edu for info and reservation)
- Vilas Park Zoo, 702 S. Randall Ave.
- Walk along the Lakeshore Path (Lake Mendota)
- Wisconsin State Capitol, east end of State St.
- Wisconsin Veterans' Museum, 30 W. Mifflin St.



What to Bring

Money



All meals from Sunday dinner through Thursday breakfast (with the exception of lunch on Wednesday) and off-site transportation during Conference are included in your registration fee. However, you may need money for airport parking or taxi service in your home state or province, meals during travel days, lunch on Wednesday while at Expo, shuttle service between Dane County Regional Airport and the Madison Marriot West, souvenirs, snacks, or for pre- and post-conference expenses if you are coming early or staying late.

Cameras

If you bring a camera, please label it with your name and state or province. We advise you not to bring expensive equipment. Never leave your camera or valuables unattended in your room.



Packing Tips

- A rolling suitcase is handy but you won't need to carry luggage very far so duffels, carry-ons or garment bags will not pose problems.
- Put nametags on all luggage.
- Place bottles that might leak (shampoo, lotions) in zip-lock bags. Don't bring glass bottles.
- Don't bring valuable jewelry or cameras.

Checklist

- camera (not expensive), labeled w/your name & state/province
- cell phone or telephone calling card (optional)
- comfortable but nice shoes for walking outdoors (plastic bio- boots will be supplied on farms)
- contact solution, if needed
- jacket
- money or traveler's checks
- nightwear, lightweight bathrobe and slippers or flip-flops (2-4/room lodging; private bath)
- pen or pencil for making notes
- personal business cards for trading (optional)
- personal toiletries
- prescriptions (if applicable)
- raingear or umbrella
- cell phone charger
- small trade items that are provided or you make, buy, or solicit locally (for Pin Exchange)
- snack or sack meal for flight
- wristwatch (alarm clock and wake-up calls available on-site)

What Not to Bring:

You do not need to bring an alarm clock, iron, blow dryer, linens, or towels all of which are provided by the Hotel. Don't pack anything sharp in your carry-on bag, such as nail file, nail clippers, scissors, pocketknife, tweezers with sharp points, or razors which will be confiscated by airport security personnel. Electric shavers are acceptable in carry-on luggage.

**National 4-H Dairy Conference
Dress Code**

A dress code is in effect during the conference. You should be well groomed and appropriately dressed for all occasions. You will be in contact with sponsors/donors throughout the conference and will want to represent 4-H in the best possible way. Our best advice is to select a complimentary wardrobe with individual pieces that can be worn several times.

Bring comfortable shoes, light jacket, and raingear.

What is not allowed?

Caps or hats are not allowed to be worn inside a building or a tent. Shirts must cover chest and cleavage, shoulders, midriff, and sides of body. Skirts and shorts must be longer than finger-tip length when arms are at your sides. Tops and bottoms must meet when arms are raised overhead. Clothing printed with objectionable logos, language and inappropriate, tobacco or alcohol advertising is not allowed, nor is torn and very faded clothing. Jackets identifying other youth organizations and awards received from other organizations are not appropriate. Adult Advisors, at their discretion, may ask delegates to change clothing if attire is inappropriate.

Definitions of appropriate attire:

- **Casual:** well-maintained jeans, plain T-shirts and school, farm, or 4-H types of shirts are acceptable. T-shirts with logo, slogans, or pictures, etc. that convey violent, offensive, or obscene messages or images or promotes use of illegal substances are **NOT** acceptable.
- **Business Casual:** t-shirts, shorts & blue jeans, athletic clothing, leggings, or flip flops are **NOT** acceptable; other colored jeans or nice pants are ok; polo shirts or shirts w/collars are recommended; Skirts might not be your preferred choice for daytime. Comfortable but well-maintained shoes recommended for walking outdoors.
- **Dress-up/Business:** slacks or colored jeans; suit (button down shirt, jacket, tie, slacks, or skirt); or a dress (blue jeans, denim, athletic clothing or shoes, and flip flops are **NOT** acceptable, but other colored jeans are ok).

Activity and appropriate attire:

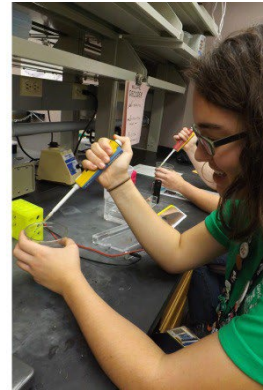
| | |
|------------------------------|--|
| Sunday afternoon | Casual |
| Sunday delegation photo | Dress-up/Business. (Per state delegation) |
| Sunday evening recreation | Casual |
| Monday all day & evening | Business Casual (Plastic bio-boots supplied for farm tours.) |
| Tuesday all day & evening | Casual (Plastic bio-boots supplied for farm tours.) |
| Wednesday breakfast | Casual |
| Wednesday Expo & lunch | Conference t-shirt with casual |
| Wednesday dinner | Dress-up/Business |
| Wednesday farewell gathering | Casual |



Seminars and Leadership Teams

Seminars and Leadership Teams

Monday and Tuesday will be filled with fun, educational hands-on, interactive seminars taught by dairy leaders, specialists, and professors. All delegates and Adult Advisors must participate and in all activities.



Leadership Team Participation & Preferences

While at National 4-H Dairy Conference, you will be a member of a Leadership Team comprised of delegates and adults. As a team member, you will take an active part in the operation of the conference and work closely with an Adult Advisor and other team members to provide daily news and weather updates, recognize and introduce sponsors, assist with hospitality and transportation details, lead recreational activities, MC assembly at meal, or help with room set-up/supplies.

Five leadership teams will work together to ensure a smooth-running conference. Leadership team titles and descriptions follow. Rank these five teams in the order of interest on your registration form, with the most preferred team being #1 and the least preferred team being #5. You may not be assigned to your #1 choice and switching leaderships team is now allowed.

1. Transportation
2. Head Table
3. Quartermasters
4. Sponsor Appreciation
5. Hospitality

Following is a description of each team's duties.

1. Transportation

Responsibilities

- Busing instructions at assemblies
- Serve as Assistant to Bus Coordinator
- Introduce tour schedule and background on the bus
- Help load snacks/water on busses when leaving hotel and unload snacks/water left over when returned to hotel
- Assist and communicate health and safety tips, including dispensing sanitary hand wipe to delegates following agricultural tours held during the conference
- For off-site activities, communicate to delegates on buses of water and healthy snacks available

Desired interests and skills

- Interest in health and food safety
- Interest in meeting and interacting with people
- Organizational, planning and people skills
- Physically able to lift up to 20 pounds (boxes of apples and cases of water)

2. Head Table

Responsibilities:

- Master of Ceremonies (MC)
- Lead 4-H Pledge and Pledge of Allegiance
- Lead Invocation
- Announcements of Conference Activities
- Interview and introduce sponsors/speakers
- Provide participants with daily weather forecasts and current events reports, especially those events specific to the conference

Desired interests and skills:

- Interest in meeting and interviewing people
- Public speaking and professional meeting skills
- Interest in current events

3. Quarter Masters

Responsibilities

- Communicate with delegates on best room practices for keeping it tidy
- Staff supply closet at designated times for delegates to replenish toiletry supplies, exchange used towels for clean towels, and clean bedding if desired
- Assist Recreation leader in room assembly pre- and post-activities

Desired interests and skills

- Good public speaking skills
- Willingness to help others
- Organizational and people skills
- Ability to lift up to 20 pounds (move furniture)

4. Sponsor Appreciation

Responsibilities:

- Prepare thank you packets for delegates
- Prepare thank you card information at the delegation orientation meeting Sunday evening
- Make sure thank you cards to our generous sponsors are completed by all conference delegates
- Be available to help other delegates with their thank you cards if need be
- Greet sponsors when they arrive to conference prior to each meal
- Present sponsors with gifts of appreciation
- Welcome sponsors/speakers
- Place sponsorship signs prior to each meal
- Invite sponsors/speakers to join selected delegates for photo w/ sponsorship sign

Desired interests and skills

- Interest in meeting and interacting with people.
- Organizational, planning and people skills.
- Good public speaking skills
- Good composition and writing skills
- Work well without constant supervision
- Willingness to help others

5. Hospitality

Responsibilities:

- Greet delegates at the dining room door
- Check name tags and dress code of delegates when greeting them at the door
- Work with your state on selected nights to arrange recreation space
- Hand out and collect evaluations and pencils for workshops and seminars

Desired Interest and skills:

- People and organizational skills
- Positive attitude to motivate others and work as a team
- Have physical ability to move tables and chairs
- Clear understanding of dress code and of need to have name tags

Health and Safety

Health

The National 4-H Dairy Conference Planning Committee is committed to the safety and health of all youth and adults during the 2023 event as we continue to work through the COVID-19 pandemic. To maintain the highest level of health and safety, a set of COVID-19 protocols and guidelines have been established.

Prior to leaving for National 4-H Dairy Conference

All participants are to self-monitor and not leave their home state/province if they are showing any of the following symptoms at the time of the trip departure and/or two days prior.

- Fever
- New loss of taste or smell
- Chills
- Sore throat
- Cough
- Congestion or runny nose
- Shortness of breath
- Nausea or vomiting
- Fatigue or body aches
- Diarrhea
- Headache

Protocols

- All attendees will be encouraged to wash their hands multiple times throughout the day as recommended by the CDC. It is suggested that delegates bring individual bottles of hand sanitizer to be used in addition to the sanitizer provided in all public areas of the hotel.
- Based on current CDC information and clinical expertise, older adults (65 and older) and people of any age who have underlying medical conditions might be at higher risk for severe illness from COVID-19. These individuals should consider implementing additional protective protocols. These decisions are the responsibility of the individual, who assume liability for their decisions.
- Mask are optional at this time.
- Based on any new directives or guidelines mandated or given by federal, state, and/or local government these guidelines may be updated prior or during the event.
- These guidelines are determined by National 4-H Council and National 4-H Conference planning committee based current federal and local COVID-19 guidelines. Land Grant University (LGU) programs with more stringent rules for participation will provide their delegation any additional requirements. Those LGUs having additional rules for participation will be responsible for all enforced of the LGU delegation.

If all precautions fail and a youth or adult delegate experiences COVID-19 symptoms, they will be isolated as a precaution and sent home as soon as possible. Their LGU will be responsible for arranging transportation home. The LGU 4-H program of the delegate will be responsible for all expenses related to arranging transportation, additional room charges for isolation, and supervision of the delegate until they can travel back home.

Any person who must drop out at the last minute due to a diagnosis of COVID-19 will receive **at 50% refund** of their registration fee upon submission of a doctor's note.

Insurance

Individual delegates and their families and/or states and provinces are responsible for obtaining health and accident insurance as Conference provides minimal insurance for youth delegates attending 2023 National 4-H Dairy Conference. From October 1 – 4 (the dates they are on site), coverage is primary to State liability insurance and the delegate's personal insurance for covered medical expenses up to \$10,000 per student, but is intended to target injuries incurred related to activities.

Safety and Security Issues: Although Madison and the hotel, in general have low crime rates, we encourage delegates to stay in groups of at least three whenever walking off-site.

Keep your hotel room door closed and locked at all times even when you are in your room. Keep the key with you at all times.

The swimming pool will NOT be available for our use from October 1 to 4.

In Case of Emergency at Home

In the event of an emergency at home, any Conference participant may be reached 24 hours/day by calling the Madison Marriot West front desk (608-831-2000) whose staff will relay a message or locate the Conference Coordinator upon request.

In Case of Health Emergency at Conference

State/Province Adult Advisors are responsible for monitoring the health of their delegates and seeking appropriate medical assistance. Health care is not provided by conference.

A basic first aid kit is available at the Conference or upon request from a Planning Committee member.



If a Conference participant needs emergency medical treatment while at Conference, they can be taken to the University Hospital emergency room.

Health service is offered at University of Wisconsin Hospital and Clinics, 600 Highland Ave. General Information telephone number for the clinic is 608-263-6400 and the hospital emergency room is 608-262-2398. For transportation to the hospital or clinic, ask a Planning Committee member for assistance or call a taxi.

Planning Information

Airport/Travel Safety and Security

Following are some new guidelines that are being strictly enforced at airports. Please read them carefully so that you are prepared when you get to the airport.



Arrive at the airport a minimum of two hours prior to departure. You will need to present a government issued ID (such as a passport, or State ID card, or drivers' license) at check-in. Only ticketed passengers are allowed beyond the security check-points.

- Airlines are restricting carry-on luggage to one bag, plus personal item, like a backpack, purse, or briefcase.
- Fasten luggage tags to all bags.
- Airlines are now charging for checked baggage of any size. There is a large surcharge for overweight or extra bags. See your airline's website for specific information. Plan ahead!
- Be prepared for the security check. Wearing metal items (jewelry, belts, etc.) will detain you and your group. Please be considerate of others' time.
- No liquids can be carried on, except in containers of 3 oz. or less which must be placed into one clear quart-sized zipper bag.
- Remove your shoes at the security checkpoint. (Wear nice socks!!!)
- Remove jackets to place on the conveyor to go through x-ray screening.
- Remember, all conversation is taken seriously by airport security – no jokes or comments about illegal substances, weapons, etc.
- You will not be able to leave your seat for one-half hour before landing. Be prepared for that announcement and use the restrooms prior to that time.
- For up-to-date flight safety information, visit www.faa.gov.

Travel

Travel dates: Please plan to arrive at the Madison Marriot West by 3:30 p.m. on Sunday, October 1st. Note for delegates traveling with National Dairy Judging Contest contestants: their event is scheduled for Sunday, October 1, 2023.

Flight arrangements: You have several choices of destination airports: Dane County Regional Airport is located on the north side of Madison, 25 minutes from the Madison Marriot West Hotel . It may be more economical to fly into Chicago or Milwaukee than into Madison, making the connection via bus.

Van Galder Bus from Chicago: For schedules and tickets, visit: <https://www.coachusa.com/airport-transportation/van-galder>

Badger Bus from Milwaukee: Badger Bus Company offers shuttle buses from Mitchell International Airport to Madison for approximately \$50 (please check for current prices) round trip when fare is purchased online. Visit their website at www.badgerbus.com for schedules, airport boarding site, and other information.

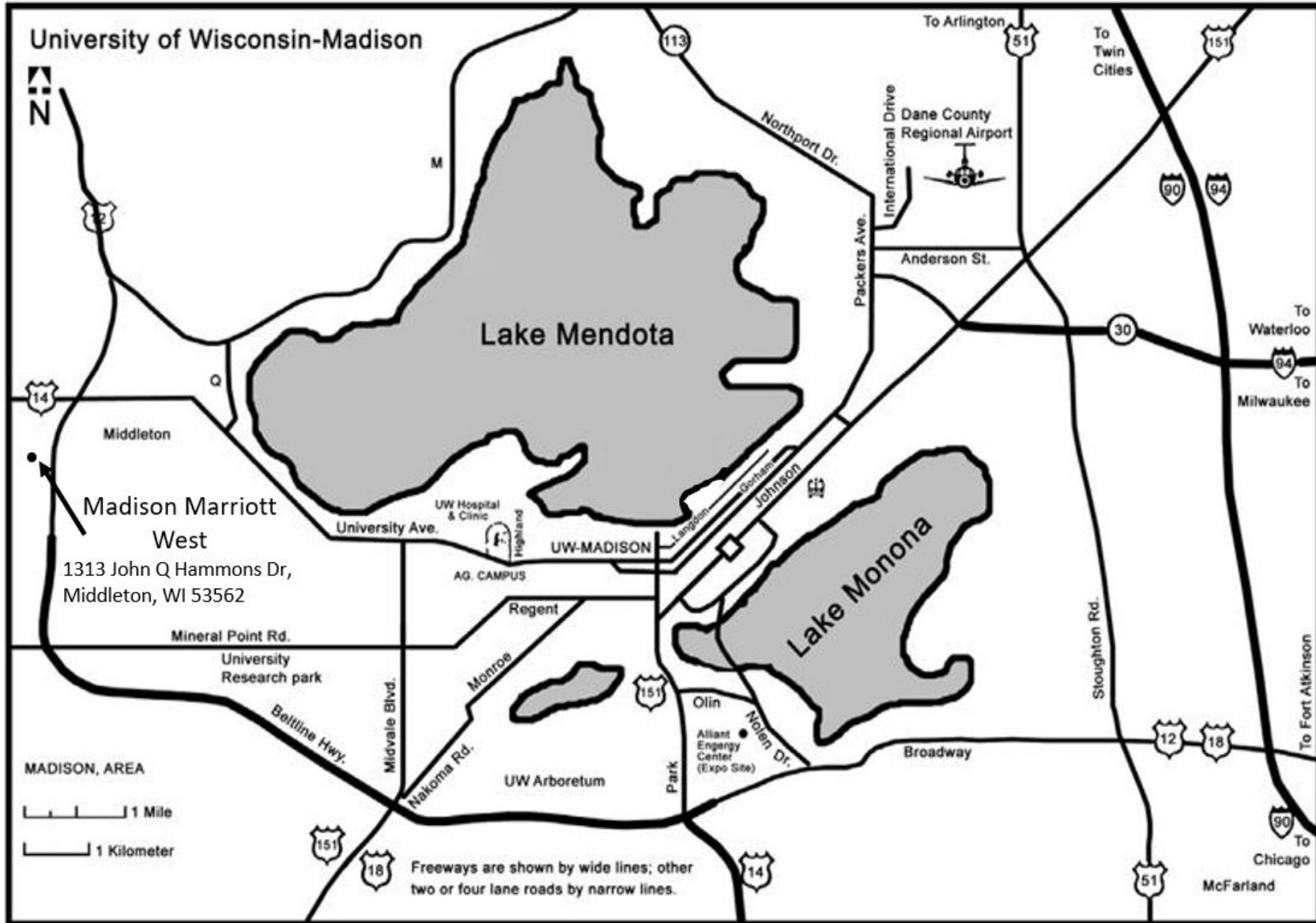
Greyhound bus: If you arrive by Greyhound bus, disembark at the Madison Greyhound drop-off point, which is in the process of finding a permanent location, and take a taxi to the Madison Marriot West. Call 1-800-231-2222 for current schedules and fare information or visit their website at www.greyhound.com.

Shuttle Between the Madison Airport and Madison Marriot West

States/provinces must make their own travel arrangements between Dane County Regional Airport (Madison) and the Madison Marriot West hotel (conference site). You may wish to coordinate your trips with other states/provinces. Listed below is information regarding some available taxi/shuttle service options. All costs are approximate and are subject to change.

1. Madison Taxi: 608-255-8294 or book online at <http://www.madtaxi.com/> This taxi service will accept reservations for airport and bus terminal service. Taxi cabs will be standing by for small groups at the airport. Up to four persons may ride in a single cab, otherwise a minivan will hold up to 6 passengers. A full-sized van will hold 14 passengers (needs to be reserved at least 1 day ahead). Visa, MasterCard, American Express, and Discover cards accepted.
2. Union Cab of Madison: 608-242-2000 or book online <http://www.unioncab.com/> – Standard meter service. Four (4) person per car maximum. Would be able to accommodate larger groups if called a day in advance. Also, a van service is available (6 people maximum per van) at the standard meter cost. Accepts all major credit cards including Visa, MasterCard, American Express, and Discover.
3. Green Cab of Madison: (608) 255-1234 – or book online <http://www.greencabofmadison.com/> Inexpensive shared rides.
4. Badger Cab Shared Ride Service: 608-256-5566 or book online at <http://www.badgercab.com/> To use Badger Cab service, when exiting the Madison Airport go to Door 7, where there is a taxi stand. If there are no Badger Cabs available there, then call the service to request one. Badger Cab does not have any vans. They accept debit cards and all major credit cards, including Visa, MasterCard, American Express and Discover. NOTE: “Shared ride” indicates that if the cab is not full, the cab may stop and pick up additional passengers on the way to your destination.

Madison Area Map



Name _____ State/Province _____
(Print clearly.)

**EXPECTATION STATEMENT FOR ADULTS
ACCOMPANYING YOUTH TO NATIONAL 4-H DAIRY CONFERENCE**

October 1-4, 2023

Madison Marriot West

Capable caring adults play important roles in the lives of youth involved in 4-H Extension Programs. This expectation statement acknowledges the need to provide the safest environments possible for youth.

This form applies to all adults, paid staff and volunteers, accompanying youth on an UW-Extension trip or event. The adult, by signing this form, agrees to conduct themselves in a responsible manner and abide by all expectations as stated below.

Adult Responsibilities:

1. The adult agrees to accept supervision and support from salaried Extension staff or designated management volunteers.
2. The adult will consider themselves the youth's support person.
3. The adult will enforce all written and signed behavior expectations established for youth participation in the event. This will include room checks, when appropriate.
4. The adult will keep health and insurance information available as may be needed in handling emergency situations.
5. The adult will not dispense medication, or anything relating to the physical or mental health of the youth, unless specifically directed in writing by the parent or guardian. The adult should be aware of any medications to be taken by youth.
6. In an emergency situation, the adult will act in the best interest of the youth. Seek assistance from an event coordinator, professional staff, medical and/or law enforcement personnel as needed.
7. The adults should provide the youth with information on how they can be reached, and should be accessible to consult with youth participants when needed.
8. In the case of inappropriate youth behavior, the adult will consult with local and/or home county contacts in determining appropriate disciplinary action.
9. The accompanying adult will participate in assigned activities and assist with tasks as needed.
10. The adult will not ignore situations involving bullying, hazing or harassment, or fail to intervene if youth are being threatened, humiliated or intimidated by other youth or adults.
11. The use of illegal drugs is not allowed during the entire trip or event.
12. The possession and/or use of alcohol is not allowed during the entire trip or event.
13. The use of any form of tobacco should be avoided in the obvious or known presence of youth.
14. Sexual contact of any type with youth is strictly forbidden. Any behavior considered in violation of the Wisconsin child abuse and sexual assault laws are grounds for suspension of affiliation until investigation is completed.
15. Swearing, cursing and abusive language is not condoned.
16. Operate motor vehicles (including machines or equipment) in a safe and reliable manner when working with youth, only with a valid operator's license and the legally required insurance coverage.
17. The adult will observe the curfew hour. The adult is expected to remain in the dormitory during curfew hours.
18. The adult will make contact with each youth they have assumed supervision responsibility for at least twice a day.

(over)

Enforcement:

1. Allegations should be written and signed.
2. The person or group responsible should investigate the charge to determine what type of action is needed.
3. An executive committee of National 4-H Dairy Conference Planning Committee members will determine action for failure to meet expectations.
4. Home state/province 4-H staff will determine action for failure to meet the expectations for volunteer staff.
5. The county office chair will receive complaints and determine action for state/province staff.

Support for Adults Accompanying Youth on 4-H Trips/Activities:

1. Orientation will be provided.
2. Youth taking part in overnight activities will submit a signed Youth Expectation Statement that they understand the rules and the roles of the accompanying adult(s). Youth will be required to submit a health form that includes information on any special needs, medication to be taken, and how to contact a parent or guardian.

Adult Leader’s Statement of Agreement

I have read and understand the rules and penalties in this agreement and agree to be bound by them. In addition, I understand that participants of this event are occasionally photographed and/or videotaped for 4-H promotional or educational materials. I also understand that no personal information about the participant, such as name, age or address, will be used with photos or videos in state promotional program materials. However, photos may be released to county Extension staff for local publication where participants may be identified. I give my permission to the National 4-H Dairy Conference Planning Committee to use such images of this participant without any expectation of compensation.

Signature of Adult Leader

Date

Must be completed and uploaded with registration by September 11, 2023.

Name: _____ State/Province _____

NATIONAL 4-H DAIRY CONFERENCE YOUTH EXPECTATION OF CONDUCT FORM

October 1-4, 2023

Madison Marriot West

This form applies to all youth on Extension trips or events. The youth, by signing this form, agrees to conduct him/herself in a responsible manner and abide by all expectations as stated.

Youth responsibilities:

1. Attend and participate in program orientation; prepare for the program in advance.
2. Be on time and participate in all scheduled sessions including workshops, recreation, evening activities and delegation meetings. Those not feeling well or having a schedule conflict must inform an adult leader.
3. Bring back ideas and experiences to share with county's youth and/or adult leader groups.
4. Cooperate with the adult advisors' and program staff's leadership. Contact the adult advisor in regard to any conflict or problems during the event.
5. Show respect and courtesy for programs and speakers in progress by remaining for the entire program and be courteous when taking flash photos during speeches and entertainment.
6. Be respectful of public property and the facilities used during the activity or event. Be responsible for your own property.
7. Behave in accordance with applicable federal, state and municipal laws.
8. Behave in ways that are acceptable to other delegates, adult advisors and hosting organizations and uphold high standards for the group by respecting the ideas, abilities and bodies of others. Use of language and gestures found to be objectionable to others is not permitted.
9. Refrain from participating in initiation ceremonies, hazing, harassment, and other behaviors that involve humiliation or embarrassing another person. Such activities will not be tolerated.
10. Remain on the premises or assigned program area throughout the program; unauthorized absence is not permitted.
11. Visiting or leaving the premises with non-registered persons is discouraged. Adults in charge must be notified in advance by the participant's parent/guardian if guests are expected.
12. Refrain from driving any vehicle during the event without expressed permission of the group advisor.
13. Wear program nametag to all program activities unless removal is specified. Use good judgment in selecting clothing appropriate for weather and occasion, abiding by any established dress code. Clothing that is revealing or with obscene language/pictures or with drug, tobacco or alcohol advertising is never allowed.
14. Abide by the lodging assignments for the entire event for easy location in emergency. No room switching is allowed.
15. Abide by established written curfew and quiet times or by adult advisor's spoken word. (Curfew means being in the assigned room with the lights out.) Be quiet and considerate of others when they wish to sleep. Do not order food to be delivered after curfew.
16. Respect the privacy of others. Visiting sleeping rooms of any member of the opposite sex is forbidden.
17. Youth are encouraged to interact with all members of the group and not pair up with another person. Necking, kissing and other displays of personal affection are in poor taste and will not be tolerated. Refrain from all sexual activity during the program.
18. Possessing, using and/or being in the presence of alcohol, tobacco, fireworks, weapons, illicit drugs or medication(s) unapproved by program staff will result in disciplinary action for the offender(s). Adult advisors must be informed of all prescription medications present during the program.

Participants and their families understand the Adult Advisor's role is:

1. To serve as an advocate for the participants;
2. To maintain regular contact with participants to monitor health, attitude, problem situations, behavior, etc.;
3. To be aware of all prescription medication but do not dispense medication;
4. To make appropriate decisions in emergency situations to enhance the health and well-being of the participants;
5. To have responsibility to determine the occurrence of inappropriate behavior and take appropriate actions as follows.

(over)

Adult Advisors will take the following steps for violations of this Expectation Agreement:

1. Counsel involved participants to reach an understanding and stop the inappropriate behavior;
2. Take disciplinary actions at the time of occurrence. This will not include physical punishment but might consist of restriction of privileges, restriction to an assigned area, apology to the group, additional duties, etc.;
3. Inform parents and local Extension personnel of misbehavior at time of occurrence if Adult Advisor feels severity of situation warrants such immediate notification; and
4. When the infraction is serious, decide as part of a committee of at least two adults to remove a participant from the program and send them home immediately. (Participants removed from the program will wait for transportation at the General Headquarters or other area designated by program representatives.)
5. Write a letter describing disruptive behavior to be sent to the participant’s parents, the National 4-H Dairy Conference Planning Committee and the county 4-H office within ten (10) days after the event concludes.

Consequences of disciplinary action:

1. Families of participants removed from the program will be responsible for the participants’ transportation, including bus/plane fares and supplemental “Unaccompanied Child” fares or expenses for an Adult Advisor. Event registration, lodging or other participant fees will not be reimbursed.
2. If damage/destruction of property occurred, participants will be assessed for the cost of damages and repairs.
3. Participants removed from the program may be required to relinquish all funds donated to help meet their financial obligations for the event.
4. Youth who do not follow the guidelines in this Expectation Agreement while participating in a 4-H event may be required to appear before a county Disciplinary Review Committee in addition to consequences that occur during the event.
5. Disciplinary action may result in restricted opportunity to participate in future 4-H related activities for the involved members.
6. Youth who break public laws will be dismissed from the program and will be subject to legal action by law enforcement authorities.

Youth Statement of Agreement:

I have read and understand this Expectation Agreement and will abide by it.

Youth Participant’s Signature

Date

Parent/Guardian/Youth Statement of Agreement:

I have read and understand the rules and penalties in this agreement and agree to be bound by them. In addition, I understand that participants of this event are occasionally photographed and/or videotaped for 4-H promotional or educational materials. I also understand that no personal information about the participant, such as name, age or address, will be used with photos or videos in state promotional program materials. However, photos may be released to county Extension staff for local publication where participants may be identified. I give my permission to the National 4-H Dairy Conference Planning Committee to use such images of this participant without any expectation of compensation.

Signature of Parent/Guardian (or Youth if 18 or older)

Date

Address and telephone where parent or guardian can be reached during this program:

Name: _____

Address: _____

City, State, Zip Code: _____

Daytime phone: _(_____) _____ Night phone: _(_____) _____

Must be completed and uploaded with registration by September 11, 2023.

UNIVERSITY/National 4-H Dairy Conference UNIFORM STATEMENT OF RESPONSIBILITY, RELEASE, AND AUTHORIZATION TO PARTICIPATE IN A FIELD TRIP

I _____ desire to participate in the 2023 National 4-H Dairy Conference field trips arranged by the Conference planning committee and Center for Dairy Research conference services has approved my participation in the field trips during the period of October 1-4, 2023. I hereby agree as follows:

1. I assume full legal and financial responsibility for my participation in the field trip.
2. I grant the University, its employees, agents and representatives the authority to act in any attempt to safeguard and preserve my health or safety during my participation in the trip including authorizing medical treatment on my behalf and at my expense and returning me home at my own expense for medical treatment or in case of an emergency.
3. I understand that accident and health insurance, medical evacuation, and repatriation insurance are recommended for my participation in the field trip. I understand that the University/National 4-H Dairy Conference planning committee encourages me to have appropriate insurance coverage for the entire time of the field trip.
4. I agree to abide by and shall conform to all applicable policies, rules, regulations and standards of conduct as established by the University/National 4-H Dairy Conference committee to ensure the best interest, comfort and welfare of the field trip. I understand that violation of applicable policies, rules, regulations and standards of conduct may result in my removal from the field trip and may subject me to discipline pursuant to the University's non-academic student disciplinary code. I shall accept termination of my participation in the trip by the University/National 4-H Dairy Conference committee with no refund of fees and accept responsibility for transportation costs home if I fail to maintain acceptable standards of conduct as established by the University/National 4-H Dairy Conference committee;
5. I understand that the University/National 4-H Dairy Conference committee reserves the right to make changes to the field trip at any time and for any reason, with or without notice, and that the University/National 4-H Dairy Conference shall not be liable for any loss whatsoever to program participants as a result of such changes. Any refund, if appropriate, shall be issued pursuant to the University's/National 4-H Dairy Conference's policies.
6. I agree for myself, my heirs and my personal representative, to hold harmless and forever release, discharge and hold harmless the University, National 4-H Dairy Conference committee representatives,, their respective officers, employees, and agents from any and all liability, loss, damages, costs, or expenses (including attorney's fees) on account of damage to personal property, personal injury, or death which may result from or arise out of my participation in the field trip and which do not arise out of the negligent acts or omission of an officer, employee, and agent of the University and/or Board of Regents while acting within the scope of their employment or agency;
7. I acknowledge that I have read this document and understand and accept its terms.
8. I agree that this Release and Authorization to Participate in a Field Trip shall be construed in accordance with, and governed by, the laws of the State of Wisconsin. Any litigation regarding this Release and Authorization or arising out of my participation in the field trip shall be brought in a court of competent jurisdiction located in the State of Wisconsin.

Participant's Signature

Date

Signature of Parent/Guardian (if Participant is less than 18 years of age)

Date

Must be completed and uploaded with registration by September 11, 2023.

2023 NATIONAL 4-H DAIRY CONFERENCE

REGISTRATION AND LODGING RESERVATION FORM

The National 4-H Dairy Conference is designed for youth in 10th – 12th grades to enable them to gain and share knowledge of the various aspects of the dairy industry through hands-on activities, workshops, large group seminars, off site experiences, and opportunities for networking. This event begins Sunday, October 1 and ends at midnight, Wednesday, October 4. The event is held at the Madison Marriot West on John Q Hammons Drive, Middleton, WI. No health care is provided by the Madison Marriot West or the National 4-H Dairy Conference. Youth will be under the direct supervision of older youth leaders and/or adults. The ratio of adults to youth participants is 1:10 or less. Adult Advisors are active 4-H volunteers or staff. Adult Advisors assist by monitoring youth activities, facilitating meetings, and assisting with operational committee work. Participants will eat in several venues including a private dining room, a church hall, and a farm picnic; share a hotel room (with private bath) with 2 queen beds. If a roommate preference is not listed, roommate(s) will be randomly assigned. Rooming assignments will be made by the planning committee. Each room will house two to four delegates of the same gender. We will do our best to keep delegates from the same state together. Youth from small delegations may be housed with delegates from other states. If you have an odd number of delegates, they may also be housed with delegates from other states. Same gender adults will be housed 2 per room with 2 queen beds and will be assigned to rooms in close proximity to their delegates when possible. If someone has special needs, please let us know and we will do our best to accommodate them. During the conference, adults and youth will participate in large group activities which may involve any of the following: discussion, writing, reading aloud, crafts; role plays or skits, running, dancing, climbing stairs, standing or sitting for long periods, or having personal contact with other participants; they will walk distances of approximately ½ mile on sidewalks or uneven ground while touring farms or dairy-related companies; will view and perhaps have contact with live animals during tours or seminars; they may ride school buses and/or coaches to offsite locations up to 50 miles away.

Youth must be at least 15 but not more than 18 as of January 1, 2023; Adult Advisor must be 21 or older at Conference.

Delegates: Complete this form and return it to the Contact Person for your State or Province.
Please TYPE OR PRINT CLEARLY. The address you provide will be printed in the conference roster.

| | | |
|--|----------------|-----------------|
| Last Name | First Name | |
| Nickname for Nametag (if different from above) | E-mail address | |
| Address (Street/Rural Route/Box Number) | | |
| City () | State/Province | Zip/Postal Code |
| Daytime Telephone | | |

T-shirt size (*subject to availability*): Small Medium Large XL 2X 3X

Roommate Preference:

| | | | |
|----|------|--|-------|
| 1) | | | |
| | Last | | First |
| 2) | | | |
| | Last | | First |
| 3) | | | |
| | Last | | First |

*Add ER Contact Name & Phone Number. Not included on Adult advisor form and it might be easier to have list on here as well.

(If no preference is indicated, a roommate will be randomly assigned. Preference does not guarantee assignment.)

Role: Adult Advisor Planning Committee Youth Delegate

Birth Date: _____ Gender: Female Male

Adult Advisor's Name: _____ from _____ state/province.

Name _____

(2023 National 4-H Dairy Conference Registration and Lodging Reservation, cont'd.)

ARRIVAL /DEPARTURE INFORMATION:

(Conference registration begins at 3:00 p.m. on Sunday; conference ends at midnight, Wednesday)

Arrival at Madison Marriot West: Saturday, Sept 30

Sunday, Oct. 1

other: _____

Approximate Time of Arrival: _____ a.m. p.m.

Departure from Madison Marriot West: Thursday, October 5 Friday, October 6 other: _____ [Grab your reader's attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]

DIETARY RESTRICTIONS: Gluten Free

Dairy Free

Vegan

Vegetarian

I am participating in the national judging contest.

LIFE THREATING FOOD ALLERGIES OR OTHER ALLERGIES: _____

LEADERSHIP TEAM PREFERENCE: Please refer to the Delegate and Adult Advisor Registration Materials and Handbook for committee descriptions. Rank in order of your preference (1 being first choice and 5 being last choice).

- _____ 1. Transportation
- _____ 2. Head Table
- _____ 3. Quartermasters
- _____ 4. Sponsor Appreciation
- _____ 5. Hospitality

RETURN COMPLETED FORMS TO YOUR STATE/PROVINCE DAIRY LEADER

Postmark by: _____

To: _____

(Coordinator: please register delegates on-line between July 12 – September 1, 2023)